

**Municipal Building Authority  
Business Meeting Minutes**

**Date:** Wednesday, April 17, 2019

**Time:** 8:45 p.m.

**Place:** Tooele City Hall, Council Chambers  
90 North Main Street, Tooele, Utah

**Board Members Present:**

Brad Pratt  
Dave McCall  
Melodi Gochis  
Steve Pruden  
Scott Wardle

**City Employees Present:**

Mayor Debbie Winn  
Glenn Caldwell, Finance Director  
Roger Baker, City Attorney  
Jim Bolser, Community Development  
Kami Perkins, Human Resource Director  
Paul Hansen, City Engineer

Minutes prepared by Kelly Odermott

Board Member Pruden opened the meeting at 8:45 p.m.

**1. Open Meeting**

Board Member Pruden opened the meeting.

**2. Roll Call**

Brad Pratt, Present  
Dave McCall, Present  
Melodi Gochis, Present  
Steve Pruden, Present  
Scott Wardle, Present

**3. MBA Resolution 2019-02 A Resolution of the Municipal Building Authority of Tooele City, Utah Approving a Contract with GSH Materials Testing & Inspection, Inc. for Material Testing and Special Inspection Services on the New Police Station Project.**

Presented by Paul Hansen

Mr. Hansen stated that as part of the requirements for the police department construction project is for a third party oversight to come in to monitor soil sites, patch test results, concrete integrity, structural elements in that building and various other services. A proposal was requested from GSH Services. They are the firm that was retained to perform the onsite geotechnical testing during the design phase. GSH is in the best position to understand the conditions and understand the design criteria used by the architect for construction. They have submitted a fee schedule of an hourly rate and based on the estimated testing that will be required for the project they have submitted an estimate of total services in the amount of \$31,381.58. Mr. Hansen stated that with this proposal, the City is requesting an additional \$10,000 to be approved for the purpose of any additional testing that may be required during the construction. This amount will be used when there is the need for additional testing and would allow the MBA Chairman to approve the increase without the full amount coming back in resolution to the Board. This will help expediate the process if the Board so chooses.

Board Member Pruden asked if this contract is part of the originally approved budget for the construction. Mr. Hansen stated yes.

Board Member Pruden asked the Board, if they were okay with the \$10,000?

Board Member Wardle stated that he thought there should be a cap on it. Mr. Hansen stated that the proposal is no more than \$10,000. The Chairman would be allowed to spend up to \$10,000 without a formal meeting and resolution. Mr. Hansen stated that it is just for expediency.

Board Member Wardle stated that he understood that, but he thinks it should be included in the overall contingency for the project. The \$10,000 is a third of the contract, so would the company need that much more testing? Mr. Hansen stated that the actual proposal is estimated to be pretty close to actual needs. Board Member Wardle recommended that the Board approve a contingency that could draw for expense needs for items such as this. Board Member Pruden stated that it can be cumbersome to get the whole Board together for approvals.

Board Member Pruden asked the Board if there were any comments or questions, there were none.

**Board Member McCall moved to Resolution 2019-02, with the \$10,000 additional to the contract for additional expenses.** Board Member Pratt seconded the motion. The vote was as follows: Board Member Gochis, "Aye," Board Member Pratt, "Aye," Board Member Wardle, "Aye," Board Member McCall, "Aye," Board Member Pruden, "Aye." The motion passed.

#### 4. Minutes

Board Member Pruden asked if there were any questions or comments in about the minutes from March 20, 2019, there were none.

**Board Member McCall moved to approve the minutes from the Municipal Building Authority meeting dated March 20, 2019.** Board Member Pratt seconded the motion. The vote was as follows: Board Member Gochis, "Aye," Board Member Pratt, "Aye," Board Member Wardle, "Aye," Board Member McCall, "Aye," Board Member Pruden, "Aye." The motion passed.

5. **Adjourn**

**Board Member Pratt moved to adjourn the Municipal Building Authority Meeting.** Board Member McCall seconded the motion. The vote was as follows: Board Member Gochis, "Aye," Board Member Pratt, "Aye," Board Member Wardle, "Aye," Board Member McCall, "Aye," Board Member Pruden, "Aye." The motion passed.

The meeting adjourned at 8:53 p.m.

*The content of the minutes is not intended, nor are they submitted, as verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.*

Approved this 15th Day of May

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Steve Pruden, Tooele City Council Chair